



Name: _____

Family Learning Centre

Tutoring Payment Options

Tutoring sessions (one hour) are offered on **Mondays, Tuesdays, Wednesdays, and Thursdays**

Sessions have a duration of 1 hour and have a base price of **\$35/hour**.

Discounts are available for those who choose to book and pre-pay for a *group* of tutoring sessions. Payment options are listed below:

Option 1: **Session-by-Session** (with this option, no discount will be applied even after four sessions)

- Must be booked at least 1 day in advance
- No guarantee of same time slot at any following sessions
- Payment must be made at Family Learning Centre just before or after tutoring session
 - If payment will be coming from a third party, a bill may be given at end of the month (or earlier if requested); payment due within 2 weeks
- \$35/session

After each session, you can record the date on the lines below

Option 2: **4-Session Plan** (must *prepay* to receive discount)

- Guaranteed time slots for all four sessions (sessions must be weekly)
- Payment due at first or second session
- \$130 total (**\$10 off** regular price)

Option 3: **8-Session Plan** (must *prepay* to receive discount)

- Guaranteed time slots for all eight sessions (sessions may be weekly or twice/week)
- Eighth session is free
- Payment can be made in 2 parts:
 - \$140 due at first or second session
 - \$105 due by sixth session (**\$35 off** regular price)
- Or pay \$245 total (\$35 off) at first or second session

Cheques payable to *your tutor*, _____

Paid: cash
 or cheque
 or e-transfer

plan type: **4-session** or **8-session**; starting date of plan: _____ ; proposed days: _____ and times: _____

*At least 24 hours' notice must be given if an appointment needs to be cancelled, except for medical reasons; otherwise, clients will be charged.

*If a payment plan needs to be cancelled, one week's notice must be given in order to receive a refund. The amount due for each cancelled session will be refunded; however, no discount will have been applied to previous sessions.

*Some of our tutors accept Interac e-Transfers (in addition to cash or cheque), but only if it is used for a *prepayment*.

*For those who choose to have tutoring twice/week, discounts will only be applied if the 8 Session Plan is chosen (an 8 *session* plan over 4 weeks). The 4 Session Plan discount is not available if tutoring sessions occur twice/week.

*Family Learning Centre is closed Nov. 7-11, Dec. 19-Jan. 4, Feb. 13-22, Apr. 3-12, Jun. 19-Sep. 7, and other holidays clients will be informed of.